



**Lynn Brown**  
**Client Services**  
**NewLevel Group**

Lynn helps clients by providing back office support for bookkeeping and accounting services. Her idea of success is clients who can focus on their missions and passions by relieving them of the day-to-day financial tasks that come with running an organization.

Lynn's areas of expertise are:

- Revenue and expense tracking
- Accounts Payable, Accounts Receivable, and payroll
- Banking, credit card merchant account management, along with bank account reconciliation
- Organization of accounting records and procedures for the 'less paper' environment
- Assistance in governmental compliance reporting
- Financial and cash flow report preparation

Lynn earned a B.S. in Business Administration with a Concentration in Accounting. She has more than fifteen years' experience providing accounting and bookkeeping services for clients in various industries. She has a high degree of proficiency in technology and has been a QuickBooks Certified ProAdvisor since 2007.

Lynn has been a resident of Napa, CA for thirty-five years. She takes advantage of the wonderful climate to grow giant tomatoes and enough basil to have pesto year round.

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